



Membership Mailing List

To order, complete and return this form along with a sample copy of each mailing, proof of nonprofit status (if applicable), and prepayment to: College Art Association, 50 Broadway, 21st Floor, New York, NY 10004; or fax to 212-627-2381. For more information, contact Denise Williams at 212-392-4412, or dwilliams@collegeart.org.

MEMBER INFORMATION

Institution name (include department) _____ CAA Institutional ID _____

Contact Name _____ Date _____

Address _____

Address _____

City _____ State or Province _____ Zip or Postal Code _____

Country _____

Phone _____ Fax _____

E-mail _____ Website _____

Delivery

_____ Email

_____ Email Address

_____ First-Class Mail (add \$7)

_____ FedEx (add \$75)

_____ FedExNumber

_____ Messenger Pick-Up

Rates Per Thousand

Counts are subject to change

\$150 Set-Up Charge Per Order PLUS

_____ \$250 CAA Member nonprofit

_____ \$300 CAA Member for profit

_____ \$350 Nonmember nonprofit

_____ \$400 Nonmember for profit

Total Prepayment Due

NOTE: Prepayment is for the first thousand records only. You will be charged the same rate per thousand for additional records

NOTE: Balance will be billed. CAA will round to the nearest thousand records.

PAYMENT METHOD

CAA does not send out invoices or accept purchase orders for mailing list.

Check enclosed

Check must be drawn from a US bank, payable to College Art Association. CAA charges \$30 for returned checks.

AMEX Mastercard Visa Discover

NAME AS IT APPEARS ON CREDIT CARD _____

ACCOUNT NUMBER _____

EXPIRATION DATE (MM/DD/YEAR) _____ CVV code _____

A CVV is an antifraud security feature to help verify that you are in possession of your credit card. Visa/Mastercard/Discover: the three-digit CVV number is printed on the signature panel on the back of the card immediately after the last four digits of the card's account number.

American Express: the four-digit CVV number is printed on the front of the card above the card's account number.

Please allow 1 week for processing.

Note to subscription agencies: Send payment directly to CAA's office located at 50 Broadway, 21st Floor, New York, NY 10004

Fax this application to 212-627-2381 or mail with payment to:

Attn: Denise Williams
CAA Mailing List
50 Broadway, 21st Floor
New York NY 10004

Mailing-list rentals are for one-time use only. The minimum is 1,000 records. A sample copy of each mailing must be approved. CAA reserves the right to refuse any order whose content it deems inappropriate. **Employment notices may not be sent using the CAA mailing list.** The CAA list can be customized as follows: Individual Member: Profession, Affiliation, Specialization, and State/Country; Institutional Member: Department/Type and State/Country. Key coding and other sort methods are not available. CAA is not responsible for returned mail due to invalid addresses.

PREPAYMENT (\$400, \$450, OR \$500) IS REQUIRED WITH ORDER. BALANCE IS DUE WITHIN 30 DAYS OF INVOICE DATE. LATE PAYMENTS WILL BE SUBJECT TO A LATE FEE OF 3% PER MONTH AS PERMITTED BY LAW. CAA DOES NOT PAY BROKER'S FEES.



Order Form

Individual

Mailing addresses ONLY, email addresses are not provided.

Record Type(s):

PROFESSION

- Administrators, Architects, Art Historians, etc.

- Art Therapy, Ceramics, Digital Media, etc.

- Decorative Arts, Film/Video, Greek/Roman Art, etc.

AFFILIATION

- Academic, Museum, Independent, etc.

ART-HISTORY SPECIALIZATION

- African Art, Architectural History, etc.

STUDIO-ART SPECIALIZATION

- Architecture, Art Education

Domestic International Both States (List Below) Countries (List Below)

Sort Options: Name, Zip Code (US Only), Country (non-US Only)

Institutions

Record Type(s):

- Libraries, Museums, Galleries, University/College/School Art-History Departments

Domestic International Both States (List Below) Countries (List Below)

Sort Options: Name, Zip Code (US Only), Country (non-US Only)

List Format

Excel File Pressure Sensitive Labels (add \$50 per thousand records)