



# MONICA ANDREWS

---

## EDUCATION

### **Harvard University**

*Cambridge, MA | GPA: 4.0 | Master of Education*

*Education Leadership, Organizations, Entrepreneurship | Arts and Learning Concentration*

### **Skidmore College**

*Saratoga Springs, NY | GPA: 3.825 | Magna Cum Laude | Bachelor of Arts*

*Art History Major | Studio Art Minor*

### **Ithaca College**

*Ithaca, NY | Art Education Major | transferred to Skidmore College*

## EXPERIENCE

### **Everson Museum of Art | Syracuse, NY**

*Director of Learning & Engagement | March 2025 – Present*

- Sets overall departmental vision with clear goals and measurable outcomes, and represents departmental priorities and projects to Museum leadership, staff, and external stakeholders
- Supervises two full-time staff, two seasonal fellows, interns, and forty volunteer docents
- Oversees department administration including budgeting, planning, and hiring
- Builds and expands relationships with teachers, school administrators, arts and cultural organizations, nonprofit organizations, and other external stakeholder groups to increase equitable opportunities for visitation and collaborative partnerships
- Develops grant applications and reports for programs, projects, and initiatives, in collaboration with Development team
- Develops overall strategy for experiential learning opportunities for all ages and abilities, and ensures program revenues meet budget goals
- Manages studio programs, including budgeting, staffing, scheduling, supply coordination, and development of multi-media workshops for youth and adults
- Oversees the development of both printed and digital educational resources
- Continues duties of Manager of Community Engagement & Programs role and additionally oversees development and stewardship of school and youth partnerships and programs

*Manager of Community Engagement & Programs | November 2024 – March 2025*

- Builds and stewards meaningful relationships with new audiences and partners that may be reached through exhibition-related or community collaborations
- Develops and implements onsite, outreach, and virtual programs relating to special exhibitions and collections for a diverse range of adult
- Maintains existing and develops new neighborhood-based outreach program
- Ensures public programs are developed cross-departmentally, connects with strategic priorities, and strengthens relationships with new and current Museum audiences
- Assists in the creation of interpretive materials in conjunction with exhibitions, including educator resource materials, family guides, gallery guides, and audio tours
- Liaises with area college/university faculty and staff on curriculum-related opportunities and special programs
- Works with exhibiting and visiting artists to develop and execute public programs, classes, and workshops
- Works closely with the Marketing team to expand visibility of programs and outreach

**EXPERIENCE  
CONTINUED**

**Harvard Art Museums | Cambridge, MA**

*Graduate Student Teacher | August 2023 – May 2024*

- Developed and delivered engaging co-curricular and interdisciplinary lesson plans that cater to diverse learning styles, encourage critical thinking, and build museum literacy for teen participants
- Designed object-based teaching plans and learning strategies in alignment with goals and objectives co-created with partner teacher
- Studied and practiced different visual thinking strategies and artful thinking routines to aid in the development of engaging and educational art-based learning opportunities

**Shelburne Museum | Shelburne, VT**

*Assistant Director of Education | July 2019 – July 2023*

*Title updated in Spring 2022 from Public Programs Associate*

- Conceptualized, managed, and developed 30 to 50 onsite and digital programs per year for adult and community audiences
- Organized the scheduling, creation, and distribution of text, image, and design assets for program marketing
- Coordinated event logistics with internal and external stakeholders including interdepartmental colleagues, guest scholars, artists, and vendors
- Coordinated the receipt of program agreements and forms, arranged lodging and travel assistance for guest contributors, processed event set-up requests, and determined staffing needs and responsibilities with upwards of 100+ staff and volunteers
- Supervised summer intern(s), managed programming budgets, provided grant application assistance, and cultivated community relationships

*DEAI Coordinator | March 2022 – June 2023 (Title/Role added Spring 2022)*

- Developed and coordinated ongoing DEAI learning opportunities for staff including: DEAI learning libraries, monthly DEAI newsletters, monthly DEAI coffee hours, “Disability Awareness” Training, “Understanding Bias and Microaggressions” training, “LGBTQ+ Inclusion 101: Foundational Principles & Authentic Allyship”, and “Exploring Abenaki Connections to Lands and Waterways”
- Developed and coordinated DEAI policies, resources, and amenities including: a Land Acknowledgement, a Sugar History Acknowledgement, a comprehensive list of DEAI commitments and action updates, a Community-Centered Leave benefit, ADA compliant new All-Gender restroom signage for all single-use facilities, and pronoun pins for staff
- Facilitated DEAI Steering Committee meetings and served as the DEAI Steering Committee point of contact and all-staff liaison to address any questions, comments, or ideas regarding the committee’s work or DEAI advancement
- Communicated ongoing progress updates, distributed learning materials, and shared resources to support all-staff engagement with DEAI initiatives

**Tang Teaching Museum | Saratoga Springs, NY**

*Meg Reitman Jacobs ‘63 Endowed Intern (paid) | Fall 2018 – Summer 2019*

- Assisted with event planning, organization, and execution, promoted student engagement by developing new events for students
- Designed and executed a year-long education project that included the development and curation of a series of events around single objects from the museum collection and moderation of conversations with upwards of 30 participants
- Researched, advised, and cataloged artworks for the formulation of new art lending program for students

EXPERIENCE  
CONTINUED

**Skidmore College – Dance Department | Saratoga Springs, NY**  
*Graphic Design & Publicity Assistant | Fall 2017 – Spring 2019*

- Designed advertisements, performance programs, and Vendini email marketing campaigns
- Created event postings for the college calendar and designed internal memos
- Developed and organized internal photographic asset management system

**Skidmore College – First Year Experience | Saratoga Springs, NY**  
*Peer Mentor | Fall 2018 – Spring 2019*

- Assisted with execution of New Student Orientation programs
- Organized speakers, activities, and resources for a seminar's 4 credit hour class
- Assisted professor with seminar administration by providing tutoring services and resources

**Design Museum Foundation – Boston | Boston, MA**  
*Exhibition Development & Editorial Production Intern (funded) | Summer 2018*

- Responsible for exhibition research and content development for two upcoming exhibits on the design and craft of prosthetics and diversity in design
- Drafted content for upcoming publications and corresponded with contributors
- Assisted with event execution and photography

**Tang Teaching Museum | Saratoga Springs, NY**  
*Registrarial Assistant | Spring 2018*

- Responsible for the handling, documentation, database entry, and research of art objects
- Trained to create condition reports for incoming and outgoing museum materials
- Assisted with the curation and documentation of the Tang Exhibition “to be with art is all we ask: Radical Print Culture from the Steven Leiber Archive 1967 – 1987”

**Tang Teaching Museum | Saratoga Springs, NY**  
*Design & Digital Content Assistant | Fall 2017*

- Responsible for the design of collateral material and web media, and proposed and designed a collectable sticker series for upcoming exhibitions
- Assisted commissioned artist Kamau Amu Patton in screen-printing the mezzanine floor for the two-year exhibition “Tel\_” at the Tang Museum

**Schweinfurth Art Center | Auburn, NY**  
*Quilting by the Lake Assistant | Summer 2017*

- Assisted with registration, check-in, break down, gift shop management, quilt handling, and documentation of outgoing quilts

**Everson Museum of Art | Syracuse, NY**  
*PR and Graphic Design Intern (unpaid) | Summer 2016*

- Specialized in designing print and web optimized advertisements as well as materials for internal communications

**Everson Museum of Art | Syracuse, NY**  
*Visitor Services Representative | Summer 2016*

- Managed the front desk, gift shop, and program registration on weekends

**Everson Museum of Art | Syracuse, NY**  
*Crafty Hour Teacher | Summer 2016*

- Co-taught an adult “Crafty Hour” class on how to make felted brooches

**HONORS & AWARDS** **Ithaca College – Art Department** | *Ithaca, NY*  
*Advanced Sculpture Teaching Assistant* | *Fall 2016*

- Provided instructional support for sculpture techniques and studio protocols
- Supervised students while operating machinery

**NEMA Fellowship Award**

*New England Museums Association* | *November 2021 – November 2022*

- Awarded to a museum professional to provide the opportunity to contribute 3 articles on museum-related themes for the New England Museums Now publication and support NEMA Conference attendance

**S. Michael Eigen '87 Prize in Art History**

*Skidmore College* | *May 2019*

- Established by Dr. and Mrs. Stuart Eigen and awarded to an outstanding senior Art History major whose academic and co-curricular record demonstrates a varied range of notable achievements related to the major

**SERVICE** **College Art Association**

*Chair, Museum Committee* | *February 2022 – Present (Term ending Feb. 2026)*

- Facilitates committee meetings, organizes notes, sets agenda, schedules activities, and hosts annual business meetings and networking events
- Promotes museum advocacy issues through the development of programming and resources for CAA members
- Leads special projects including a sub-committee on focused topics, the review and update of tools for museum professionals, and development of a comprehensive resource guide for museum professionals

**Tang Contemporaries**

*Co-Chair of Fundraising* | *February 2025 – Present*

- Develops and implements ongoing strategies for donor cultivation and stewardship

**Forum for Leadership in Art Museum Education**

*Communications Committee* | *October 2025 – Present*

- Coordinates communications of events, resources, and opportunities to FLAME members via LinkedIn and email channels
- Organizes member contact information and mailing lists

**Skidmore College – Zankel Experience Network**

*Professional Mentor* | *November 2022 – Present*

Conducts mentorship meetings monthly with an arts student and provides support for resume their development, cover letter review, goal setting, networking, and job search

**Harvard Graduate School of Education – Student-Alumni Mentoring Initiative**

*Professional Mentor* | *November 2022 – October 2024*

- Conducts mentorship meetings monthly with an arts education student and provides support for their resume development, cover letter review, goal setting, networking, and job search

**Harvard Graduate School of Education**

*ELOE Student Advisory Board Member* | *September 2023 – May 2024*

- Represented the Education Leadership, Organizations, and Entrepreneurship (ELOE) student body during program discussions with leadership, faculty, and administrators
- Developed professional development and community building programming for ELOE students and gathers, assesses, and translates student feedback into programming and policy recommendations

SERVICE  
CONTINUED

**Harvard Graduate School of Education**

*Students with Disabilities Union Researcher | September 2023 – May 2024*

- On behalf of the Students with Dis/abilities Union and Student Experience Team, developed and administered a comprehensive student experience survey designed to measure student experiences and understandings related to accessibility, accommodations, and dis/ability culture on campus
- Coded survey findings and utilized them to develop dis/ability-related policy recommendations that were presented to Harvard administration

**Vermont Arts Council**

*Grant Panelist | FY 2022 & FY 2024*

- Assessed grant applications with the provided anti-bias screening methodology and submitted graded rankings for funding awards

**Inclusive Arts VT**

*Administrative Volunteer | November 2021*

- Prepared over 200 annual appeal mailings on behalf of the organization

**CRAG-VT**

*Events Committee Member | May – September 2021*

- Developed and managed events for the Vermont climbing community, including traistewardship days, climbing workshops, community building meet-ups, and the annual CRAG-VT Climbing Festival

**Tang Teaching Museum**

*Student Advisory Council Chair | Fall 2017 – 2019*

- Elected to chair position and organized meeting agendas, facilitated discussions with committee members, and represented the student body
- Developed programs in conjunction with current exhibitions to foster student engagement at the Tang Teaching Museum

SKILLS

**Leadership, Administration, and Teaching**

Event Planning | Public Speaking | Budgeting | Hiring | Training | Evaluation | Facilitation | Workplace Learning Design | Immunity to Change Coaching | K-12 & Adult Learning | VTS | Community Engagement | Artful Thinking Routines

**Computer Programs – CRM, Design, Marketing, & Ticketing**

Adobe Illustrator | Adobe Photoshop | Adobe Premiere | MS Office | Google Suite | Zoom | TAM Retail | Canva | Blackbaud Altru | Eventbrite | Vendini | Facebook | Instagram | LinkedIn | basic skills in embARK

CERTIFICATES

**Basic Grant Writing**

*Certificate issued by Grants to You | Spring 2019*

**Creative Aging**

*Certificate issued by The Academy for Creative Aging | January 2023*

PUBLICATIONS

Andrews, Monica, **“From the Fellow: Educators as Executives: The Future of Museum Leadership.”** New England Museums Now, Fall 2022, 9, no. 1 (2022)

<https://nemanet.org/nemn/fall-2022/fellow>

Andrews, Monica, **“From the Fellow: Leading and Learning Up – 8 Insights For and From Young Professionals.”** New England Museums Now, Spring 2022, 8, no. 3 (2022).

<https://nemanet.org/nemn/fall-2022/fellow>

Rife, Erica, and Monica Andrews, **“Street Seats: Urban Placemaking in Portland.”** Design Museum Magazine, Aug. 2018

Taylor, Cassie and Monica Andrews, **“Renee Cox on Representation and Demolishing Stereotypes.”** Accelerate No.3: Access and Inclusion at the Tang Teaching Museum, Oct. 2019

## PRESENTATIONS

### **“Sensory Friendly Spaces and Programming in Art Museums”**

*Presenter | College Art Association Conference | February 2024*

### **“Activating Academic Art Museum & Gallery Relationships: Art Objects and Experiences in Institutional Collaborations”**

*Session Chair | College Art Association Conference | February 2024*

### **“Rural Art Museums and Galleries: Challenges and Impact”**

*Session Chair | College Art Association Conference | February 2023*

## EXHIBITIONS

### **E1 Studio Collective**

*SEABA Art Hop | Artist | Burlington, VT | September 2021 & 2022*

### **S.P.A.C.E. Gallery**

*All the Feels Exhibition | Artist | Burlington, VT | February – April 2021*

### **ArtsRiot**

*Bucolic Concrete Showcase | Artist | Burlington, VT | February 2020*

### **Tang Teaching Museum**

*Tang Party | Artist | Saratoga Springs, NY | April 2019*

### **Tang Teaching Museum**

*Hyde Cabinet #1: Eye Candy | Co-Curator | Saratoga Springs, NY | Oct. 2018 – Jan. 2019*

### **Schick Art Gallery**

*Concerning Cubism Juried Exhibition | Artist | Saratoga Springs, NY | December 2017*

### **Case Gallery**

*Feminist Action Network Juried Exhibition | Artist | Saratoga Springs, NY | November 2017*

### **Ithaca College**

*President's Juried Exhibition | Artist | Ithaca College | Ithaca, New York | Spring 2017*